

**ECE and LEAD ECE STAFFING PROCESS CHRONOLOGY
FOR SCHOOL YEAR 2022-23**

<https://chignecto-3.ednet.ns.ca/recruitmentx/recruitment/main.asp>

Subject to change and may vary according to the staffing process

May 27	<p>Pre Primary Manager consults with Lead ECE's and ECE's regarding surplus classes.</p> <ul style="list-style-type: none"> Affected staff will receive written correspondence regarding surplus status
May 30	<p>Lead ECE and ECE Surplus Rounds POSTED</p> <p>Types of Positions Posted:</p> <ul style="list-style-type: none"> Regular status lead positions (new classrooms) Regular status ECE positions (new classrooms) <p>Eligible Applicants:</p> <ul style="list-style-type: none"> Only surplus status LEAD ECE employees may apply for LEAD ECE positions Only surplus status ECE employees may apply for ECE positions <p>Application Period:</p> <ul style="list-style-type: none"> 2 working days If no application is made in this round in accordance with 21.04 a.i displacement rights do not apply.
June 1	<p>Lead ECE and ECE Surplus Round CLOSED</p> <p>Electronic notification sent to Pre-Primary Program Manager advising of successful applicant for any Surplus Round postings</p> <ul style="list-style-type: none"> Prior to August 31st, any Lead/ECE employee who has been made surplus and did not choose to exercise their displacement rights following the surplus round, has the right to return to a position within their classification at their home school should a position become available.
June 2	<p>Displacement Process Memo regarding displacement options sent via email to Lead ECE's and ECE</p>
June 7	<p>Displacement Calls Made to Lead ECE's and ECE's</p> <ul style="list-style-type: none"> Prior to August 31st, any Lead/ECE employee who has been displaced as a result of the displacement process, has the right to return to a position within their classification at their home school should a position become available
June 8	<p>Staffing Round 1 – Internal only POSTED</p> <p>Types of Positions Posted:</p> <ul style="list-style-type: none"> All remaining regular status positions for <u>Lead and ECE positions</u> (those remaining unfilled from Surplus round and any resignations or retirements) All term positions known as at this date. <p>Eligible Applicants:</p> <ul style="list-style-type: none"> Regular status Lead ECE; Regular status ECE; Internal bargaining unit employees; Any Lead or ECE applicant who secured a position in in the surplus round is not eligible. <p>Consideration for Lead ECE positions will be as follows:</p> <ol style="list-style-type: none"> Current regular status Lead ECEs Qualified internal applicants <p>Consideration for ECE Positions will be as follows:</p> <ol style="list-style-type: none"> Current regular status ECE Qualified internal applicants <p>Application Period:</p> <ul style="list-style-type: none"> 2 working days. Applicants shall rank the positions applied for in order of preference. Application is deemed to be intention to accept the position.
June 10	<p>Staffing Round 1 – Internal only - CLOSES</p> <p>Electronic notification sent to Pre-Primary Manager advising of successful internal applicant for any Round 1 postings</p>
June 13-14	<p>Interviews for internal applicants</p>
June 16	<p>Staffing Round 2 POSTED</p> <p>Types of Positions Posted:</p> <ul style="list-style-type: none"> All remaining regular status Lead and ECE positions. All term positions known as at this date. <p>Eligible Applicants:</p> <ul style="list-style-type: none"> Regular status Lead ECE;

	<ul style="list-style-type: none"> • Regular status ECE; • Internal bargaining unit employees; and • External applicants • Any internal applicant who secured a full-time position in a previous round is not eligible. <p>Consideration for Lead ECE positions will be as follows:</p> <ol style="list-style-type: none"> 1. Current regular status Lead ECEs 2. Qualified internal applicants 3. Qualified external applicants <p>Consideration for ECE Positions will be as follows:</p> <ol style="list-style-type: none"> 1. Current regular status ECE 2. Qualified internal applicants 3. Qualified external applicants <p>Application Period:</p> <ul style="list-style-type: none"> • 5 working days. • Applicants shall rank the positions applied for in order of preference. Application is deemed to be intention to accept the position.
June 23	Staffing Round 2 CLOSES Electronic notification sent to Pre-Primary Manager advising of successful internal applicant for any Round 2 postings
June –24-28	Interviews for internal and external applicants where required
June 30 – July 5	<p>Staffing Round 3 POSTED</p> <p>Types of Positions Posted:</p> <ul style="list-style-type: none"> • All remaining regular status Lead and ECE positions. • All term positions known as at this date. <p>Eligible Applicants:</p> <ul style="list-style-type: none"> • Regular status Lead ECE; • Regular status ECE; • Internal bargaining unit employees; and • External applicants • Any internal applicant who secured a full-time position in a previous round is not eligible. <p>Consideration for Lead ECE positions will be as follows:</p> <ol style="list-style-type: none"> 1. Current regular status Lead ECEs 2. Qualified internal applicants 3. Qualified external applicants <p>Consideration for ECE Positions will be as follows:</p> <ol style="list-style-type: none"> 1. Current regular status ECE 2. Qualified internal applicants 3. Qualified external applicants <p>Application Period:</p> <p>2 working days. Applicants shall rank the positions applied for in order of preference. Application is deemed to be intention to accept the position.</p>
July 5	Staffing Round 3 CLOSES Electronic notification sent to Pre-Primary Manager advising of successful internal applicant for any Round 3 postings
July 6-78	Interviews for internal and external applicants where required
July 11	<p>Staffing Round 4 POSTED</p> <p>Types of Positions Posted:</p> <ul style="list-style-type: none"> • All remaining regular status Lead and ECE positions. • All term positions known as at this date. <p>Eligible Applicants:</p> <ul style="list-style-type: none"> • Regular status Lead ECE; • Regular status ECE; • Internal bargaining unit employees; and • External applicants • Any internal applicant who secured a full-time position in a previous round is not eligible. <p>Consideration for Lead ECE positions will be as follows:</p> <ol style="list-style-type: none"> 1. Current regular status Lead ECEs 2. Qualified internal applicants 3. Qualified external applicants <p>Consideration for ECE Positions will be as follows:</p>

	<ol style="list-style-type: none"> 1. Current regular status ECE 2. Qualified internal applicants 3. Qualified external applicants <p>Application Period:</p> <p>4 weeks during summer hiatus. Applicants shall rank the positions applied for in order of preference. Application is deemed to be intention to accept the position.</p>
Aug 5	Staffing Round 4 CLOSES Electronic notification sent to Pre-Primary Manager advising of successful internal applicant for any Round 4 postings
Aug 6-9	Interviews for internal and external applicants where required
Aug 11	<p>Staffing Round 5 POSTED</p> <p>Types of Positions Posted:</p> <ul style="list-style-type: none"> • All remaining regular status Lead and ECE positions. • All term positions known as at this date. <p>Eligible Applicants:</p> <ul style="list-style-type: none"> • Regular status Lead ECE; • Regular status ECE; • Internal bargaining unit employees; and • External applicants • Any internal applicant who secured a full-time position in a previous round is not eligible. <p>Consideration for Lead ECE positions will be as follows:</p> <ol style="list-style-type: none"> 1. Current regular status Lead ECEs 2. Qualified internal applicants 3. Qualified external applicants
Aug 15	Staffing Round 5 CLOSES Electronic notification sent to Pre-Primary Manager advising of successful internal applicant for any Round 5 postings
Aug 16-17	Interviews for internal and external applicants where required
Aug 19	<p>Staffing Round 6 POSTED</p> <p>Types of Positions Posted:</p> <ul style="list-style-type: none"> • All remaining regular status Lead and ECE positions. • All term positions known as at this date. <p>Eligible Applicants:</p> <ul style="list-style-type: none"> • Regular status Lead ECE; • Regular status ECE; • Internal bargaining unit employees; and • External applicants • Any internal applicant who secured a full-time position in a previous round is not eligible. <p>Consideration for Lead ECE positions will be as follows:</p> <ol style="list-style-type: none"> 1. Current regular status Lead ECEs 2. Qualified internal applicants <p>Qualified external applicants</p>
Aug 23	Staffing Round 6 CLOSES Electronic notification sent to Pre-Primary Manager advising of successful internal applicant for any Round 6 postings
Aug 24-25	Interviews for internal and external applicants where required
Aug 29	<p>Staffing Round 7 POSTED</p> <p>Types of Positions Posted:</p> <ul style="list-style-type: none"> • All remaining regular status Lead and ECE positions. • All term positions known as at this date. <p>Eligible Applicants:</p> <ul style="list-style-type: none"> • Regular status Lead ECE; • Regular status ECE; • Internal bargaining unit employees; and • External applicants • Any internal applicant who secured a full-time position in a previous round is not eligible. <p>Consideration for Lead ECE positions will be as follows:</p>

	<ol style="list-style-type: none"> 1. Current regular status Lead ECEs 2. Qualified internal applicants <p>Qualified external applicants</p>
Aug 31	<p>Staffing Round 7 CLOSES</p> <p>Electronic notification sent to Pre-Primary Manager advising of successful internal applicant for any Round 7 postings</p>
<p>Term Round All postings after August 31</p>	<p>Term Postings</p> <p>Types of Positions Posted:</p> <ul style="list-style-type: none"> • All remaining positions are posted as term status <p>Eligible Applicants:</p> <ul style="list-style-type: none"> • Regular status Lead ECE on layoff • Regular status ECE on layoff • External applicants • Any Lead/ECE applicant who secured a full-time position in a previous round is not eligible. <p>Consideration for Lead ECE positions will be as follows:</p> <ol style="list-style-type: none"> 1. Current regular status Lead ECEs on layoff 2. Qualified external applicants <p>Consideration for ECE Positions will be as follows:</p> <ol style="list-style-type: none"> 1. Current regular status ECE on layoff 2. Qualified external applicants <p>Applicants shall rank the positions applied for in order of preference. Application is deemed to be intention to accept the position.</p>